

Date: July 7, 2023

Location: Grove City, OH

Manufacturing Plant Supervisor – 3rd Shift

Company Overview:

Matrix Adhesives Group is a leading adhesive and sealant solutions development partner. We specialize in formulating, filling, blending, and contract packaging for consumer and industrial markets.

Job Description:

This is a unique and exciting opportunity to join the organization at the ground level. It is a plant start-up role in a fast-growing business. The facility is filled with brand-new state-of-the-art equipment. The right person will have manufacturing experience and diverse skills knowledge to support many facets of the [growing](#) operation.

As the Manufacturing Plant Supervisor, you will be responsible for overseeing and coordinating the day-to-day activities within our manufacturing plant. You will lead a team of production workers, ensuring that all production goals and targets are met while maintaining strict adherence to safety guidelines and quality standards. Your strong leadership skills, technical expertise, and ability to drive operational efficiency will be key to the success of our manufacturing operations. This role will require versatility and the ability to engage in several different functional areas.

If you are a results-oriented individual with a passion for manufacturing excellence and possess the necessary leadership skills, we would love to hear from you. This individual will have the chance to make their imprint on operations and have their ideas heard. We want you to be part of the Matrix Adhesives team!

What we offer:

- Competitive pay
- Comprehensive medical, dental, vision benefits offered the first of the month after 30 days. Company offers up to 4% 401k match after 90 days.
- Vacation, plus 8 paid holidays.

Why it feels good to work here:

- We are a growing organization, with a need for your ideas, creativity and desire to have a direct impact on our collective success.
- Your ideas will be heard and you will have an impact on the way we do business.
- Our 4-day operational schedule and paid time off allows for work-life balance.
- The facility is clean, bright, organized and state-of-the-art.
- Opportunity for growth, development, and hands-on learning.

Responsibilities:

- Supervise and provide guidance to a team of production workers, including training, scheduling, and performance management.
- Ensure the achievement of production targets by coordinating and organizing the workflow and assigning tasks to the production team.
- Monitor production processes to ensure compliance with safety protocols, quality standards, and production schedules.
- Conduct regular inspections to identify any equipment malfunctions, process inefficiencies, or safety hazards, and take appropriate corrective actions.
- Collaborate with the maintenance team to schedule and oversee routine maintenance and repairs of manufacturing equipment to minimize downtime.
- Implement and enforce standard operating procedures (SOPs) and work instructions to improve productivity and quality.
- Analyze production data and metrics to identify areas for improvement and implement process enhancements to optimize efficiency and reduce costs.
- Train and educate employees on best practices, safety, and quality procedures.
- Foster a positive work environment by promoting teamwork, communication, and employee engagement.
- Prepare and maintain accurate records and reports on production output, equipment maintenance, and employee performance.
- Collaborate with other departments, such as procurement, logistics, and quality assurance, to ensure a smooth and coordinated manufacturing process.
- All other duties support operations, as required.

Requirements:

- 5+ years experience in a supervisory role within a manufacturing or production environment.
- Solid understanding of safety protocols and regulations within a manufacturing environment.
- Strong knowledge of manufacturing processes, equipment, and quality control standards.
- Excellent leadership and team management skills, with the ability to motivate and develop a high-performing team.
- Analytical mindset with the ability to identify process inefficiencies, troubleshoot issues, and implement effective solutions.
- Exceptional organizational and time management skills to prioritize tasks and meet deadlines.
- Excellent communication and interpersonal skills to effectively collaborate with cross-functional teams and communicate instructions clearly to employees.
- Strong commitment to quality, safety, and continuous improvement.

Preferred Qualifications:

- An Associate's or Bachelor's degree in engineering, manufacturing, industrial management, or a related field is preferred. Sufficient experience can be substituted for formal education requirements.
- Proficiency in using OEE / Downtime Reporting Software, ERP systems, and Microsoft Office Suite is preferred.

Candidates are required to have unrestricted authorization to work in the United States.

We are an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to gender, minority status, sexual orientation, gender identity, protected veteran status, status as a qualified individual with a disability or any characteristic protected by law.