

Date: May 9, 2023

Location: Grove City, OH

Maintenance and Quality Technician

Matrix Adhesives Group is a leading adhesive and sealant solutions development partner. We specialize in formulating, filling, blending, and contract packaging for consumer and industrial markets.

What we offer:

- Pay – We offer a start wage of \$30 to \$36 per hour, based upon experience, with a shift differential of \$1.50 per hour. Pay increases will be available after 90 days, 6 months, and 12 months for a total of up to an additional \$2.00 per hour.
- Comprehensive medical, dental, vision benefits offered the first of the month after 30 days. Company offers up to 4% 401k match after 90 days.
- Vacation – Earn up to 80 hours of PTO in your first year, plus 8 paid holidays.
- Shift – 1st and 2nd Shift Positions are available. We offer a 4 x 10 hr shift schedule, Monday through Thursday.
- Mandatory overtime may be required, based on production requirements. Overtime will usually be worked on Fridays.

Why it feels good to work here:

- We are a growing organization, with a need for your ideas, creativity and desire to have a direct impact on our collective success.
- Your ideas will be heard and you WILL have an impact on the way we do business.
- Our 4-day operating schedule and paid time off allows for work-life balance
- The facility is clean, bright, organized and state-of-the-art
- Opportunity for growth, development and hands-on learning
- You will help develop and take ownership for overall maintenance system

Job Description:

Join our dynamic team as a Maintenance and Quality Technician for an exciting plant start-up! In this role, you'll be responsible for ensuring that all production equipment is operating efficiently and safely, and that products meet our high-quality standards. You'll be part of a collaborative, supportive team that is dedicated to excellence. This is an opportunity to work on brand new, state-of-the-art equipment in a clean and organized manufacturing facility. We want you to be part of the Matrix Adhesives team!

Responsibilities:

- Conduct regular inspections and maintenance on machinery and equipment to ensure proper functioning
- Implement preventative maintenance programs to minimize downtime
- Troubleshoot and repair mechanical and basic electrical systems as needed
- Follow safety protocols and maintain a clean and organized work area
- Perform quality control checks to ensure products meet specifications
- Document maintenance and quality control activities

- Collaborate with other departments to identify and implement process improvements
- Train other employees on maintenance and quality control procedures
- Respond to emergency situations in accordance with maintenance protocol
- Responsible for basic facilities repairs (basic plumbing, piping, and mechanical repairs)
- Sourcing and supervising third party contractors with advanced HVAC, plumbing, and electrical skills, when necessary.
- Assist with operations and perform operational tasks, as needed.

Requirements:

- 4+ years of experience in a maintenance role
- Strong mechanical and electrical skills
- Knowledge of quality control practices and procedures is a plus, but not required
- Ability to work independently and as part of a team
- Strong communication and problem-solving skills
- Strong safety mindset and commitment to safety-first culture
- Availability to respond to emergencies as needed
- Willingness to work overtime on special projects as required
- Must have a valid driver's license and reliable transportation
- Ability to build, implement, and track a comprehensive preventive maintenance program
- Attention to detail: maintenance issues must be documented and reported
- Able to confidently solve complex problems quickly, while controlling costs
- Must be able to lift and move heavy objects up to 50 pounds unassisted

Preferred Qualifications:

- Knowledge of quality control practices and procedures
- Familiarity with PLC programming and troubleshooting
- Previous experience as a maintenance electrician/mechanic in an industrial manufacturing facility.
- Technical degree or certification in maintenance, engineering or related field

Education:

- High school diploma or equivalent
- Technical degree or certification in maintenance, engineering technology, or related field strongly preferred

Candidates are required to have unrestricted authorization to work in the United States.

We are an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to gender, minority status, sexual orientation, gender identity, protected veteran status, status as a qualified individual with a disability or any characteristic protected by law.

